



POWER OF SIMPLICITY

**Sample Reports
of
Central Sales Tax**

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Contents

Central Sales Tax Reports

1.1	Forms Receivables	1
1.1.1	Ledger-Wise Forms Receivables Report	1
1.1.2	Manually Entering Form Number and Date	1
1.1.3	Auto-Fill – Form Number and Date	2
1.1.4	Group-Wise Forms Receivables Report	2
1.2	Forms Issuable	3
1.2.1	Group-wise Form Issuables Report	3
1.2.2	Ledger-Wise Forms Issuables Report	4
1.3	Viewing All Vouchers	4
1.4	Reminder and Covering Letters	6
1.4.1	Reminder Letters	6
1.4.2	Covering Letters	7
1.5	VAT Computation	8
1.5.1	VAT Computation – Initial View	9
1.5.2	VAT Computation – All VAT Classifications	10
1.5.3	VAT Computation – Detailed View	11
1.5.4	VAT Analysis	13
1.6	CST Registers	14
1.6.1	CST Purchase Register	14
1.6.2	CST Sales Register	16
1.7	CST Return Form	18
1.8	Form No. 14	20
1.9	Form No. 15	21
1.10	CST Annexure	21
1.10.1	Annexure – I	21
1.10.2	Annexure – II	23
1.10.3	Annexure – III	24
1.10.4	Annexure – IV	26
1.11	Central Sales Tax Forms Provided in Tally.ERP 9	28

Central Sales Tax Reports

On enabling VAT and selecting the required State, the **Statutory Reports** menu will be displayed consisting of **VAT** and **CST**. In CST menu the options – **Forms Receivable** and **Forms Payable** have been provided.

1.1 Forms Receivables

1.1.1 Ledger-Wise Forms Receivables Report

Go to **Gateway of Tally > Display > Statutory Reports > CST > Forms Receivable > Ledger**

Forms Receivable		National Traders							Ctrl + M	
Ledger Name: Mc Millan Techsys									1-Apr-2012 to 30-Apr-2012	
Date	Particulars	CST No.	Vch Type	Vch No.	Assessable Value	CST Amount	Invoice Form Amount Type	Series Number	Form Number	Form Date
6-4-2012	Mc Millan Techsys	28564554120	Sales	3	56,000.00 Cr	1,120.00 Cr	68,620.00 Cr C Form			
6-4-2012	Mc Millan Techsys	28564554120	Credit Note	1	38,500.00 Dr	770.00 Dr	39,270.00 Dr C Form			

Figure 1.1 Ledger-wise Forms Receivable Report

1.1.2 Manually Entering Form Number and Date

In case where the form type or form number is not entered while invoicing inter-state sales, the same can be entered in **Forms Receivables** report using **S: Set Form No.** button as shown:

Forms Receivable		National Traders							Ctrl + M	
Ledger Name: Mc Millan Techsys									1-Apr-2012 to 30-Apr-2012	
Date	Particulars	CST No.	Vch Type	Vch No.	Assessable Value	CST Amount	Invoice Form Amount Type	Series Number	Form Number	Form Date
6-4-2012	Mc Millan Techsys	28564554120	Sales	3	56,000.00 Cr	1,120.00 Cr	68,620.00 Cr C Form			
6-4-2012	Mc Millan Techsys	28564554120	Credit Note	1	38,500.00 Dr	770.00 Dr	39,270.00 Dr C Form			

Figure 1.2 Ledger-wise Forms Receivable - Set Form Number

Press **Alt + S** or click on **S:Set Form No.** button. Enter the **Form Number** and **Form Date**

Forms Receivable		National Traders							Ctrl + M	
Ledger Name: Mc Millan Techsys									1-Apr-2012 to 30-Apr-2012	
Date	Particulars	CST No.	Vch Type	Vch No.	Assessable Value	CST Amount	Invoice Form Amount Type	Series Number	Form Number	Form Date
6-4-2012	Mc Millan Techsys	28564554120	Sales	3	56,000.00 Cr	1,120.00 Cr	68,620.00 Cr C Form	AP6451G	325884	8-Apr-2012
6-4-2012	Mc Millan Techsys	28564554120	Credit Note	1	38,500.00 Dr	770.00 Dr	39,270.00 Dr C Form	AP7441S	521441	13-Apr-2012

Figure 1.3 Forms Receivables screen

1.1.3 Auto-Fill – Form Number and Date

Select the required ledger to view **Forms Receivables** report. Press **Alt + S** or click on **S: Set Form No.** button to enter the Form number and date. Then click on **F5: Auto Fill–CST** button.

Forms Receivable										National Traders	Ctrl + M
Ledger Name: National Enterprises											1-Apr-2012 to 30-Apr-2012
Date	Particulars	CST No.	Vch Type	Vch No.	Assessable Value	CST Amount	Invoice Amount	Form Type	Series Number	Form Number	Form Date
13-4-2012	National Enterprises	27541232541	Sales	6	24,000.00 Dr		24,000.00 Cr	F Form			
14-4-2012	National Enterprises	27541232541	Credit Note	3	12,000.00 Cr		12,000.00 Dr	F Form			

Figure 1.4 Forms Receivables – Auto Fill

The **Set Form Numbers** screen will be displayed. Select the **Form** from **Form Types** and enter the **Form Number** along with **Form Date** for the vouchers.

Configuration			
Form Type	Form Series No	Form No	Form Date
F Form	MH5472P	158985	16-Apr-2012

Figure 1.5 Auto-Fill – Set Form Numbers

Press **Enter** to accept the configuration.

Form Number and **Form Date** are displayed as shown:

Forms Receivable										National Traders	Ctrl + M
Ledger Name: National Enterprises											1-Apr-2012 to 30-Apr-2012
Date	Particulars	CST No.	Vch Type	Vch No.	Assessable Value	CST Amount	Invoice Amount	Form Type	Series Number	Form Number	Form Date
13-4-2012	National Enterprises	27541232541	Sales	6	24,000.00 Dr		24,000.00 Cr	F Form	MH5472P	158985	16-Apr-2012
14-4-2012	National Enterprises	27541232541	Credit Note	3	12,000.00 Cr		12,000.00 Dr	F Form	MH5472P	158985	16-Apr-2012

Figure 1.6 Forms Receivables – Form Numbers and Date using Auto Fill Option

1.1.4 Group-Wise Forms Receivables Report

Go to **Gateway of Tally > Display > Statutory Reports > CST > Forms Receivable > Group**

Forms Receivable										National Traders	Ctrl + M
Group Name: Sundry Debtors											1-Apr-2012 to 30-Apr-2012
Date	Particulars	CST No.	Vch Type	Vch No.	Assessable Value	CST Amount	Invoice Amount	Form Type	Series Number	Form Number	Form Date
7-4-2012	Rishita Traders	23478954212	Sales	4	49,000.00 Cr	980.00 Cr	49,980.00 Cr	C Form			
9-4-2012	Logic Electronics	21585412014	Sales	5	56,000.00 Dr		56,000.00 Cr	C Form			
9-4-2012	Rishita Traders	23478954212	Credit Note	2	12,000.00 Dr	240.00 Dr	12,240.00 Dr	C Form			
12-4-2012	Rishita Traders	675674530	Debit Note	1	2,000.00 Cr	40.00 Cr	2,040.00 Cr	E1 Form			
16-4-2012	Excel Traders	27152635412	Sales	9	39,000.00 Dr		39,000.00 Cr	H Form			
23-4-2012	Excel Traders	65654645464	Sales	12	1,72,000.00 Cr	3,440.00 Cr	1,75,440.00 Cr	C Form			
25-4-2012	Tech Apparels	24014587410	Sales	13	58,000.00 Dr		58,000.00 Cr	I Form			

Figure 1.7 Forms Receivables – Sundry Debtors Group

Click on **F12: Configure** and set the option **Sort by Party Name** to **Yes** as shown:

Configuration	
Show All Vouchers	? No
Show Vouchers of	: ↓ Not Applicable
Sort by Party Name	? Yes

Figure 1.8 F12: Configuration

The **Forms Receivables** report with party details sorted in alphabetical order displays as shown:

Forms Receivable		National Traders							Ctrl + M	
Group Name: Sundry Debtors									1-Apr-2012 to 30-Apr-2012	
Date	Particulars	CST No.	Vch Type	Vch No.	Assessable Value	CST Amount	Invoice Form Amount Type	Series Number	Form Number	Form Date
16-4-2012	Excel Traders	27152635412	Sales	9	39,000.00 Dr		39,000.00 Cr H Form			
23-4-2012	Excel Traders	65654645464	Sales	12	1,72,000.00 Cr	3,440.00 Cr	1,75,440.00 Cr C Form			
9-4-2012	Logic Electronics	21585412014	Sales	5	56,000.00 Dr		56,000.00 Cr C Form			
7-4-2012	Rishita Traders	23478954212	Sales	4	49,000.00 Cr	980.00 Cr	49,980.00 Cr C Form			
9-4-2012	Rishita Traders	23478954212	Credit Note	2	12,000.00 Dr	240.00 Dr	12,240.00 Dr C Form			
12-4-2012	Rishita Traders	675674530	Debit Note	1	2,000.00 Cr	40.00 Cr	2,040.00 Cr E1 Form			
25-4-2012	Tech Apparels	24014587410	Sales	13	58,000.00 Dr		58,000.00 Cr I Form			

Figure 1.9 Forms Receivables – Sorted by Party Name

Click on **F12: Configure** and set the options as shown:

Configuration		Form Types
Show All Vouchers	? No	J Not Applicable
Show Vouchers of	: C Form	C Form
Sort by Party Name	? Yes	D Form
		E1 Form
		E2 Form
		F Form
		H Form
		I Form

Figure 1.10 F12: Configuration – Selection of Form Type

The entries recorded by selecting **Form C** is displayed. Select the Period 7-4-2011 to 9-4-2011. Press **Alt + S** or click on **Set Form No.** button in the buttons bar to enter the **Form Number** and **Form Date**

Forms Receivable		National Traders							Ctrl + M	
Group Name: Sundry Debtors									1-Apr-2012 to 30-Apr-2012	
Date	Particulars	CST No.	Vch Type	Vch No.	Assessable Value	CST Amount	Invoice Form Amount Type	Series Number	Form Number	Form Date
23-4-2012	Excel Traders	65654645464	Sales	12	1,72,000.00 Cr	3,440.00 Cr	1,75,440.00 Cr C Form			
9-4-2012	Logic Electronics	21585412014	Sales	5	56,000.00 Dr		56,000.00 Cr C Form			
7-4-2012	Rishita Traders	23478954212	Sales	4	49,000.00 Cr	980.00 Cr	49,980.00 Cr C Form			
9-4-2012	Rishita Traders	23478954212	Credit Note	2	12,000.00 Dr	240.00 Dr	12,240.00 Dr C Form			

Figure 1.11 Forms Receivables – Group – Form Number and Date

1.2 Forms Issuable

1.2.1 Group-wise Form Issuables Report

Go to **Gateway of Tally > Display > Statutory Reports > CST > Form Issuable > Group**

Click on **F12: Configure** and set the option **Show All Vouchers** to **Yes**. Retain the other default fields.

Form Issuable		National Traders							Ctrl + M			
Group Name: Sundry Creditors									1-Apr-2012 to 30-Apr-2012			
Date	Particulars	CST No.	Vch Type	Vch No.	Reference	Effective Date	Assessable Value	CST Amount	Invoice Form Amount Type	Series Number	Form Number	Form Date
2-4-2012	Universal Traders	29784512456	Purchase	1	01	2-4-2012	7,94,000.00 Dr	15,880.00 Dr	8,09,880.00 Dr C Form	KA7610S	036521	2-Apr-2012

Figure 1.12 Forms Issuables – Sundry Creditors

1.2.2 Ledger-Wise Forms Issuables Report

Go to **Gateway of Tally > Display > Statutory Reports > CST > Form Issuable > Ledger**

Forms Issuable		National Traders							Ctrl + M				
Ledger Name: Rishita Traders									1-Apr-2012 to 30-Apr-2012				
Date	Particulars	CST No.	Vch Type	Vch No.	Reference	Effective Date	Assessable Value	CST Amount	Invoice Form Amount	Form Type	Series Number	Form Number	Form Date
7-4-2012	Rishita Traders	23478954212	Sales	4 04		7-4-2012	49,000.00 Cr	980.00 Cr	49,980.00 Cr	E1 Form			
9-4-2012	Rishita Traders	23478954212	Credit Note	2 02		9-4-2012	12,000.00 Dr	240.00 Dr	12,240.00 Dr	E1 Form			
12-4-2012	Rishita Traders	675674530	Debit Note	1 01		12-4-2012	2,000.00 Cr	40.00 Cr	2,040.00 Cr	C Form			

Figure 1.13 Forms Issuable – Rishita Traders

Press **Alt + S** or click on **Set Form No.** Button in the buttons bar to enter the **Form Number** and **Form Date** and accept the screen.

Forms Issuable		National Traders							Ctrl + M				
Ledger Name: Rishita Traders									1-Apr-2012 to 30-Apr-2012				
Date	Particulars	CST No.	Vch Type	Vch No.	Reference	Effective Date	Assessable Value	CST Amount	Invoice Form Amount	Form Type	Series Number	Form Number	Form Date
7-4-2012	Rishita Traders	23478954212	Sales	4 04		7-4-2012	49,000.00 Cr	980.00 Cr	49,980.00 Cr	E1 Form	MP4618V	365521	9-Apr-2012
9-4-2012	Rishita Traders	23478954212	Credit Note	2 02		9-4-2012	12,000.00 Dr	240.00 Dr	12,240.00 Dr	E1 Form	MP3918G	412554	13-Apr-2012
12-4-2012	Rishita Traders	675674530	Debit Note	1 01		12-4-2012	2,000.00 Cr	40.00 Cr	2,040.00 Cr	C Form	MP5846V	521452	15-Apr-2012

Figure 1.14 Forms Issuable – Rishita Traders

1.3 Viewing All Vouchers

Go to **Gateway of Tally > Display > Statutory Reports > CST > Form Receivable / Form Receivable**

Here select **Forms Receivable > Group > Sundry Debtors**

- Press **Alt + F2** to change the period
- In the **Forms Receivable** screen, press **F12: Configure** and set the fields as shown:

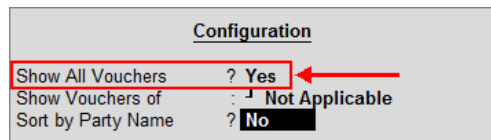


Figure 1.15 F12: Configuration

The **Forms Receivable** report displays as shown:

Forms Receivable		National Traders							Ctrl + M				
Group Name: Sundry Debtors									1-Apr-2012 to 30-Apr-2012				
Date	Particulars	CST No.	Vch Type	Vch No.	Reference	Effective Date	Assessable Value	CST Amount	Invoice Form Amount	Form Type	Series Number	Form Number	Form Date
4-4-2012	Mc Millan Techsys	28564554120	Sales	1			1,11,000.00 Cr	2,220.00 Cr	1,13,220.00 Cr	C Form	TN7813S	12452	4-Apr-2012
6-4-2012	Mc Millan Techsys	28564554120	Sales	3			56,000.00 Cr	1,120.00 Cr	68,620.00 Cr	C Form	AP6451G	325884	8-Apr-2012
6-4-2012	Mc Millan Techsys	28564554120	Credit Note	1			38,500.00 Dr	770.00 Dr	39,270.00 Dr	C Form	AP7441S	521441	13-Apr-2012
7-4-2012	Rishita Traders	23478954212	Sales	4			49,000.00 Cr	980.00 Cr	49,980.00 Cr	C Form			
9-4-2012	Logic Electronics	21585412014	Sales	5			56,000.00 Dr		56,000.00 Cr	C Form			
9-4-2012	Rishita Traders	23478954212	Credit Note	2			12,000.00 Dr	240.00 Dr	12,240.00 Dr	C Form			
12-4-2012	Rishita Traders	675674530	Debit Note	1			2,000.00 Cr	40.00 Cr	2,040.00 Cr	E1 Form			
16-4-2012	Excel Traders	27152635412	Sales	9			39,000.00 Dr		39,000.00 Cr	H Form			
23-4-2012	Excel Traders	65654645464	Sales	12			1,72,000.00 Cr	3,440.00 Cr	1,75,440.00 Cr	C Form			
25-4-2012	Tech Apparels	24014587410	Sales	13			58,000.00 Dr		58,000.00 Cr	I Form			

Figure 1.16 Forms Receivable – All Vouchers

To view the entries by selecting the required **Form Type** select the option accordingly in **F12: Configuration**.

Configuration		Form Types
Show All Vouchers	? Yes	J Not Applicable
Show Vouchers of	C Form	C Form
Sort by Party Name	? No	D Form
		E1 Form
		E2 Form
		F Form
		H Form
		I Form

Figure 1.17 F12: Configuration – C Form Selection

The vouchers recorded by selecting the declaration forms as **C Form** is displayed as shown:

Forms Receivable		National Traders							Ctrl + M		
Group Name: Sundry Debtors		1-Apr-2012 to 30-Apr-2012									
Date	Particulars	CST No.	Vch Type	Vch No.	Assessable Value	CST Amount	Invoice Amount	Form Type	Series Number	Form Number	Form Date
4-4-2012	Mc Millan Techsys	28564554120	Sales	1	1,11,000.00 Cr	2,220.00 Cr	1,13,220.00 Cr	C Form	TN7813S	12452	4-Apr-2012
6-4-2012	Mc Millan Techsys	28564554120	Sales	3	56,000.00 Cr	1,120.00 Cr	68,620.00 Cr	C Form	AP6451G	325884	8-Apr-2012
6-4-2012	Mc Millan Techsys	28564554120	Credit Note	1	38,500.00 Dr	770.00 Dr	39,270.00 Dr	C Form	AP7441S	521441	13-Apr-2012
7-4-2012	Rishita Traders	23478954212	Sales	4	49,000.00 Cr	980.00 Cr	49,980.00 Cr	C Form			
9-4-2012	Logic Electronics	21585412014	Sales	5	56,000.00 Dr		56,000.00 Cr	C Form			
9-4-2012	Rishita Traders	23478954212	Credit Note	2	12,000.00 Dr	240.00 Dr	12,240.00 Dr	C Form			
23-4-2012	Excel Traders	65654645464	Sales	12	1,72,000.00 Cr	3,440.00 Cr	1,75,440.00 Cr	C Form			
					Total	2,81,500.00 Cr	6,750.00 Cr	4,11,750.00 Cr			

Figure 1.18 Forms Receivable Report – Entries made against C Form

To sort the party ledgers in the **Forms Receivables** screen set **Sort by Party Name** to **Yes** in **F12: Configuration**.

Configuration	
Show All Vouchers	? Yes
Show Vouchers of	: C Form
Sort by Party Name	? Yes ←

Figure 1.19 F12: Configure - Sort by party Name

The **Forms Receivables** report with party details sorted in alphabetical order displays as shown:

Forms Receivable		National Traders						Ctrl + M			
Group Name: Sundry Debtors								1-Apr-2012 to 30-Apr-2012			
Date	Particulars	CST No.	Vch Type	Vch No.	Assessable Value	CST Amount	Invoice Form Amount Type	Series Number	Form Number	Form Date	
23-4-2012	Excel Traders	65654645464	Sales	12	1,72,000.00 Cr	3,440.00 Cr	1,75,440.00 Cr	C Form			
9-4-2012	Logic Electronics	21585412014	Sales	5	56,000.00 Dr		56,000.00 Cr	C Form			
4-4-2012	Mc Millan Techsys	28564554120	Sales	1	1,11,000.00 Cr	2,220.00 Cr	1,13,220.00 Cr	C Form	TN7813S	12452	4-Apr-2012
6-4-2012	Mc Millan Techsys	28564554120	Sales	3	56,000.00 Cr	1,120.00 Cr	68,620.00 Cr	C Form	AP6451G	325884	8-Apr-2012
6-4-2012	Mc Millan Techsys	28564554120	Credit Note	1	38,500.00 Dr	770.00 Dr	39,270.00 Dr	C Form	AP7441S	521441	13-Apr-2012
7-4-2012	Rishita Traders	23478954212	Sales	4	49,000.00 Cr	980.00 Cr	49,980.00 Cr	C Form			
9-4-2012	Rishita Traders	23478954212	Credit Note	2	12,000.00 Dr	240.00 Dr	12,240.00 Dr	C Form			
Total					2,81,500.00 Cr	6,750.00 Cr	4,11,750.00 Cr				

Figure 1.20 Forms Receivables – Show All Vouchers

1.4 Reminder and Covering Letters

1.4.1 Reminder Letters

Go to **Gateway of Tally > Display > Statutory Reports > CST > Form Receivable > Ledger**

In the **Forms Receivable** screen, click on the **P**: **Print** button (Alt + P). In the **Print Report** screen, set **Print Reminder Letter** to **Yes**

Printing	
Printer	: Microsoft XPS Document Writer (Net03) Paper Type : Letter
No. of Copies	: 1
Print Language	: English (Printing Dimensions)
Method	: Neat Mode Paper Size : (8.50" x 10.98") or (216 mm x 279 mm)
Page Range	: All Print Area : (8.50" x 10.98") or (216 mm x 279 mm)
Report Titles	
Excel Traders Forms Receivable (with Print Preview) Without Company Phone No.	
Print Reminder Letter	? Yes
Date of Issue	: 1-5-2012
Authorised Person	: T.Selvam
Print ? Yes or No	

Figure 1.21 Print Report screen – Reminder Letter

Accept the screen to generate the **Print Preview** of reminder letter.

To : Excel Traders 58, Udayagiri Mysore		From: National Traders Anna Building GST Road, Guindy Chennai			
Dear Sir/Madam,		Dated: 1-May-2012			
SUB : Pending Sales Tax Forms					
Given below is the details of Invoices issued in your Name for which Sales Tax Forms were not received by us.					
We request you to take immediate steps to issue the same and oblige.					
Date	Vch No.	Assessable Value	CST Amount	Invoice Amount	Form Type
16-Apr-2012	9	39,000.00 Dr		39,000.00 Cr	H Form
23-Apr-2012	12	1,72,000.00 Cr	3,440.00 Cr	1,75,440.00 Cr	C Form
		1,33,000.00 Cr	3,440.00 Cr	2,14,440.00 Cr	
				Yours faithfully	
				T.Selvam Authorised Signatory	

Figure 1.22 Reminder Letter – Print Preview screen

1.4.2 Covering Letters

Go to **Gateway of Tally > Display > Statutory Reports > CST > Forms Issuable > Ledger**

In the **Forms Issuable** screen, click on **P: Print (Alt + P)**. In the **Print Report** screen, set **Print Covering Letter** to **Yes**

Printing	
Printer	: Microsoft XPS Document Writer (Net03) Paper Type : Letter
No. of Copies	: 1
Print Language	: English (Printing Dimensions)
Method	: Neat Mode Paper Size : (8.50" x 10.98") or (216 mm x 279 mm)
Page Range	: All Print Area : (8.50" x 10.98") or (216 mm x 279 mm)
Report Titles	
Universal Traders Forms Issuable (with Print Preview) Without Company Phone No.	
Print as per Effective Date	? Yes
From (blank for beginning)	: 1-4-2012
To (blank for end)	: 2-4-2012
Print Covering Letter	? Yes
Date of Issue	: 3-4-2012
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Print ? Yes or No </div>	

Figure 1.23 Print Report screen

The Print preview screen of **Covering Letter** for Universal Traders displays as shown:

<p>To : Universal Traders No. 106, St. Marks Road Bengaluru</p>	<p>From: National Traders Anna Building GST Road, Guindy Chennai</p>						
<p>Dear Sir/Madam,</p> <p>Sub : Issue of Sales Tax Forms</p>							
<p>Dated: 3-Apr-2012</p>							
<p>Given below is the details of Invoices received by us for which the Sales Tax Forms are enclosed.</p> <p>Kindly acknowledge the receipt of the same.</p>							
Date Vch No.	Effective Date	Assessable Value	CST Amount	Invoice Form Amount Type	Series Number	Form No	Issue Date
2-Apr-2012 01	2-4-2012	7,94,000.00 Dr	15,880.00 Dr	8,09,880.00 Dr C Form	KA7610S	036521	2-Apr-2012
		7,94,000.00 Dr	15,880.00 Dr	8,09,880.00 Dr			
		<p>Yours faithfully</p> <p>T.Selvam Authorised Signatory</p>					

Figure 1.24 Covering Letter – Print Preview screen

1.5 VAT Computation

The **VAT Computation** report will be displayed for all **VAT enabled** companies. Based on the State selected for VAT Compliance and the VAT/Tax classifications used while recording transactions, the list of **VAT/Tax class** with the respective **Assessable Value** and **Tax Amount** will be displayed in the VAT Computation report. The difference between Input VAT and Output VAT will be captured either as VAT Payable or Refundable.

In this sample reports document, the **State** has been selected as **Tamil Nadu** for VAT Compliance. Hence, the VAT/Tax classifications provided for Tamil Nadu is displayed in VAT Computation report.

1.5.1 VAT Computation – Initial View

Go to **Gateway of Tally > Display > Statutory Reports > VAT > VAT Computation**

The **VAT Computation** report displays as shown:

VAT Computation		National Traders		Ctrl + M
Particulars	National Traders		TIN : 33452148522	
	1-Apr-2012 to 30-Apr-2012		Assessable Value	Tax Amount
Sales				
A. Output Tax				
CST @ 1%		67,500.00		
CST @ 12.5%		36,000.00	1,455.00	
CST @ 14.5%		50,000.00	7,250.00	
CST @ 2% Against Form C		1,28,500.00	4,290.00	
CST @ 4%		12,500.00		
CST @ 5%		16,000.00	800.00	
Inter-State Sales		58,000.00		
Inter State Sales Against Form - E1		39,000.00	780.00	
Inter State Sales Against Form - E2		56,000.00		
Inter- State Sales - Exempted		5,100.00		
Inter-State Sales - Spl. Category Goods		25,500.00		
Inter- State Sales - Tax Free		86,000.00		
Output VAT @ 4%		32,000.00	1,280.00	
Works Contract				
CST - Works Contract @ 5%		60,000.00	2,100.00	
Total Output Tax		6,72,100.00	17,955.00	
Purchases				
C. Input Tax				
Excess Input Credit Brought Forward				
Input VAT @ 4%		75,000.00	1,280.00	
				1 more ... ↓
VAT Payable				16,675.00

Figure 1.25 VAT Computation

1.5.2 VAT Computation – All VAT Classifications

In VAT Computation report click on **F12: Configure** button and set **Show All VAT Classifications** to **Yes**. The VAT Computation report displays as shown:

VAT Computation		National Traders		Ctrl + M
Particulars	National Traders		TIN : 33452148522	
	1-Apr-2012 to 30-Apr-2012		Assessable Value	Tax Amount
Sales				
A. Output Tax				
CST @ 1%		67,500.00		
CST @ 12.5%		36,000.00	1,455.00	
CST @ 14.5%		50,000.00	7,250.00	
CST @ 2% Against Form C		1,28,500.00	4,290.00	
CST @ 4%		12,500.00		
CST @ 5%		16,000.00	800.00	
Inter-State Sales		58,000.00		
Inter State Sales Against Form - E1		39,000.00	780.00	
Inter State Sales Against Form - E2		56,000.00		
Inter- State Sales - Exempted		5,100.00		
Inter-State Sales - Spl. Category Goods		25,500.00		
Inter- State Sales - Tax Free		86,000.00		
Output VAT @ 4%		32,000.00	1,280.00	
Others (VAT Not Applicable)				
Consignment/Branch Transfer Outward		53,100.00		
Exports		2,31,000.00		
Sales(Against Form-H Deemed Export)		39,000.00		
Sales in the Course of Import Into India		33,000.00		
Works Contract				
CST - Works Contract @ 5%		60,000.00	2,100.00	
	Total Output Tax	10,28,200.00	17,955.00	
Purchases				
C. Input Tax				
Excess Input Credit Brought Forward				
Input VAT @ 4%		75,000.00	1,280.00	
Others (VAT Not Applicable)				
Imports		2,52,000.00		
Interstate Purchases @ 1%		80,800.00		
Interstate Purchases @ 12.5%		1,51,312.50		
Interstate Purchases @ 14.5%		57,250.00		
Interstate Purchases @ 2% Against Form C		8,09,880.00		
Interstate Purchases @ 4%		9,984.00		
Interstate Purchases @ 5%		16,800.00		
	Total Input Credit	14,53,026.50	1,280.00	
VAT Payable			16,675.00	

Figure 1.26 VAT Computation with All VAT/Tax Classifications



1.5.3 VAT Computation – Detailed View

In the VAT Computation report, press **F1: Detailed** button (Alt+F1) for detailed view as shown:

VAT Computation		National Traders		Ctrl + M	
Particulars	National Traders TIN : 33452148522 1-Apr-2012 to 30-Apr-2012				
			Assessable Value	Tax Amount	
Sales					
A. Output Tax					
CST @ 1%				67,500.00	
Gross value	67,500.00	675.00			
Adjustment Towards Advance Tax Or Refund		(-)675.00			
CST @ 12.5%				36,000.00	1,455.00
Gross value	36,000.00	4,500.00			
Adjustment Towards Advance Tax Or Refund		(-)325.00			
Adjustment Towards CST		(-)1,720.00			
Adjustment Towards Entry Tax Paid		(-)1,000.00			
CST @ 14.5%				50,000.00	7,250.00
CST @ 2% Against Form C				1,28,500.00	4,290.00
Gross value	3,39,000.00	6,780.00			
Goods Sold Returned	(-)38,500.00	(-)770.00			
Others	(-)86,000.00	(-)1,720.00			
Sale of Goods Outside the State	(-)86,000.00				
CST @ 4%				12,500.00	
Gross value	12,500.00	500.00			
Adjustment Towards Advance Tax Or Refund		(-)500.00			
CST @ 5%				16,000.00	800.00
Inter-State Sales				58,000.00	
Inter State Sales Against Form - E1				39,000.00	780.00
Gross value	49,000.00	980.00			
Goods Sold Returned	(-)12,000.00	(-)240.00			
Others	2,000.00	40.00			
Inter State Sales Against Form - E2				56,000.00	
				37 more ... ↓	
VAT Payable				16,675.00	

Figure 1.27 VAT Computation – Detailed View



VAT Computation		National Traders		Ctrl + M	
Particulars				National Traders	
				TIN : 33452148522 1-Apr-2012 to 30-Apr-2012	
				Assessable Value	Tax Amount
↑ ... 26 more					
Inter- State Sales - Exempted				5,100.00	
Inter-State Sales - Spl. Category Goods				25,500.00	
Inter- State Sales - Tax Free				86,000.00	
<i>Sale of Goods Outside the State</i> 86,000.00					
Output VAT @ 4%				32,000.00	1,280.00
Others (VAT Not Applicable)					
Consignment/Branch Transfer Outward				53,100.00	
<i>Gross value</i> 66,000.00					
<i>Goods Sold Returned</i> (-)20,500.00					
<i>Others</i> 7,600.00					
Exports				2,31,000.00	
Sales(Against Form-H Deemed Export)				39,000.00	
Sales in the Course of Import Into India				33,000.00	
<i>Gross value</i> 45,000.00					
<i>Goods Sold Returned</i> (-)15,000.00					
<i>Others</i> 3,000.00					
Works Contract					
CST - Works Contract @ 5%				60,000.00	2,100.00
<i>Total Sale Value</i> 60,000.00 (-)18,000.00 42,000.00					
<i>Deduction Claimed @ 30%</i> On 60,000.00 (-)18,000.00 42,000.00					
Total Output Tax				10,28,200.00	17,955.00
Purchases					
C. Input Tax					
<i>Excess Input Credit Brought Forward</i>					
Input VAT @ 4%				75,000.00	1,280.00
<i>Gross value</i> 75,000.00 3,000.00					
<i>Adjustment Towards CST</i> (-)1,720.00					
Others (VAT Not Applicable)					
Imports				2,52,000.00	
Interstate Purchases @ 1%				80,800.00	
Interstate Purchases @ 12.5%				1,51,312.50	
Interstate Purchases @ 14.5%				57,250.00	
Interstate Purchases @ 2% Against Form C				8,09,880.00	
Interstate Purchases @ 4%				9,984.00	
Interstate Purchases @ 5%				16,800.00	
Total Input Credit				14,53,026.50	1,280.00
VAT Payable				16,675.00	

Figure 1.28 VAT Computation – Detailed View

1.5.4 VAT Analysis

In the **VAT Computation** screen, press **F12: Configure** and set **Show VAT Analysis** to **Yes**. Press **F1: Detailed** button (Alt+F1) to view the breakup of CST Liability and CST Payments as shown:

VAT Computation		National Traders		Ctrl + M	
Particulars		National Traders		Assessable Value	Tax Amount
		TIN : 33452148522 1-Apr-2012 to 30-Apr-2012			
↑ ... 48 more					
Purchases					
C. Input Tax					
<i>Excess Input Credit Brought Forward</i>					
Input VAT @ 4%				75,000.00	1,280.00
Gross value	75,000.00	3,000.00			
Adjustment Towards CST		(-),1,720.00			
Others (VAT Not Applicable)					
Imports				2,52,000.00	
Interstate Purchases @ 1%				80,800.00	
Interstate Purchases @ 12.5%				1,51,312.50	
Interstate Purchases @ 14.5%				57,250.00	
Interstate Purchases @ 2% Against Form C				8,09,880.00	
Interstate Purchases @ 4%				9,984.00	
Interstate Purchases @ 5%				16,800.00	
Total Input Credit				14,53,026.50	1,280.00
VAT Analysis					
VAT Liability					
VAT Payable				16,675.00	16,675.00
Current Period VAT payable		16,675.00			
VAT Payments					
Paid through Challan				16,675.00	
VAT		16,675.00			
VAT Payable					

Figure 1.29 VAT Computation – VAT Analysis

1.6 CST Registers

1.6.1 CST Purchase Register

To view the CST Purchase Register,

Go to **Gateway of Tally > Display > Statutory Reports > CST > CST Register > Cst Purchase**

Press **F12: Configure**. By default, the fields - **Show Voucher Number, Show Item Value** and **Show Additional Cost** will be set to **Yes**. Set the options - **Show Supplier Invoice No. & Date, Show CST No., Show Quantity Details** and **Show Party from supplementary** to **Yes**.

Press **F1: Detailed** button (Alt+F1) to display the inventory details and VAT/Tax classifications.

The CST Purchase Register displays as shown:

CST Purchase Register		National Traders				Ctrl + M		
List of Purchase Vouchers								1-Apr-2012 to 30-Apr-2012
Date	Particulars	Supplier Invoice No. & Dt.	Vch No.	TIN No.	CST No.	Quantity	Rate	Value
2-Apr-2012	Universal Traders Air Conditioner CST @ 2% (Purchases) Refrigerator CST @ 2% (Purchases)	01 / 2-4-2012	1	29784512456	29784512456	10 Nos	25,000.00/Nos	2,50,000.00
						8 Nos	68,000.00/Nos	5,44,000.00
3-Apr-2012	Universal Traders Gold Jewellery CST @ 1% (Purchases) CST @ 4% (Purchases) CST @ 5% (Purchases) CST @ 12.5% (Purchases) CST @ 14.5% (Purchases) Insulators CST @ 1% (Purchases) CST @ 4% (Purchases) CST @ 5% (Purchases) CST @ 12.5% (Purchases) CST @ 14.5% (Purchases) Petromax Lights CST @ 1% (Purchases) CST @ 4% (Purchases) CST @ 5% (Purchases) CST @ 12.5% (Purchases) CST @ 14.5% (Purchases) Washing Machines CST @ 1% (Purchases)	2 / 3-4-2012	2	29784512456	29784512456	4 Nos	20,000.00/Nos	80,000.00
						30 Nos	320.00/Nos	9,600.00
						40 Nos	400.00/Nos	16,000.00
						6 Nos	10,500.00/Nos	63,000.00
Grand Total								13,36,100.00

Figure 1.30 CST Purchase Register – Screen 1



Scroll horizontally to view the columnar details.

CST Purchase Register		National Traders				Ctrl + M	
List of Purchase Vouchers		1-Apr-2012 to 30-Apr-2012					
Date	Particulars	Gross Total	Assessable Value	MRP Value	Addl. Cost	VAT/TAX Class	Tax Amount
		← ... 7 more					
2-Apr-2012	Universal Traders	8,09,880.00	8,09,880.00		15,880.00		
	Air Conditioner		2,55,000.00			Interstate Purchases @ 2% Against Form C	
	CST @ 2% (Purchases)				5,000.00		
	Refrigerator		5,54,880.00			Interstate Purchases @ 2% Against Form C	
	CST @ 2% (Purchases)				10,880.00		
3-Apr-2012	Universal Traders	3,16,146.50	3,16,146.50		26,046.50		
	Gold Jewellery		80,800.00			Interstate Purchases @ 1%	
	CST @ 1% (Purchases)				800.00		
	CST @ 4% (Purchases)						
	CST @ 5% (Purchases)						
	CST @ 12.5% (Purchases)						
	CST @ 14.5% (Purchases)						
	Insulators		9,984.00			Interstate Purchases @ 4%	
	CST @ 1% (Purchases)						
	CST @ 4% (Purchases)				384.00		
	CST @ 5% (Purchases)						
	CST @ 12.5% (Purchases)						
	CST @ 14.5% (Purchases)						
	Petromax Lights		16,800.00			Interstate Purchases @ 5%	
	CST @ 1% (Purchases)						
	CST @ 4% (Purchases)						
	CST @ 5% (Purchases)				800.00		
	CST @ 12.5% (Purchases)						
	CST @ 14.5% (Purchases)						
	Washing Machines		70,875.00			Interstate Purchases @ 12.5%	
	CST @ 1% (Purchases)						
	Grand Total	13,78,026.50	13,78,026.50		41,926.50		19 more ... ↓

Figure 1.31 CST Purchase Register – Screen 2

1.6.2 CST Sales Register

To view the CST Sales Register,

Go to **Gateway of Tally > Display > Statutory Reports > CST > CST Register > CST Sales**

Press **F12: Configure**. By default, the fields - **Show Voucher Number** and **Show Item Value** will be set to **Yes**. Set the options **Show Voucher Ref**, **Show CST No.**, **Show Quantity Details**, and **Show Party from supplementary** to **Yes**.

Press **F1: Detailed** button (Alt+F1) to display the inventory details and VAT/Tax classifications. The CST Sales Register displays as shown:

CST Sales Register		National Traders				Ctrl + M		
List of Sales Vouchers							1-Apr-2012 to 30-Apr-2012	
Date	Particulars	Voucher Ref.	Vch No.	TIN No.	CST No.	Quantity	Rate	Value
4-Apr-2012	Mc Millan Techsys	01	1	28564554120	28564554120			1,05,000.00
	Air Conditioner					3 Nos	28,000.00/Nos	84,000.00
	Packing Charges							
	Refrigerator					2 Nos	10,500.00/Nos	21,000.00
	Packing Charges							
5-Apr-2012	Decor Bazaar	02	2					1,82,000.00
	Gold Jewellery					3 Nos	22,500.00/Nos	67,500.00
	Insulators					25 Nos	500.00/Nos	12,500.00
	Petromax Lights					32 Nos	500.00/Nos	16,000.00
	Washing Machines					3 Nos	12,000.00/Nos	36,000.00
	Television					4 Nos	12,500.00/Nos	50,000.00
6-Apr-2012	Mc Millan Techsys	03	3	28564554120	28564554120			56,000.00
	Air Conditioner					2 Nos	28,000.00/Nos	56,000.00
7-Apr-2012	Manasa Traders	04	4	23478954212	23478954212			43,500.00
	Water Purifiers					3 Nos	6,500.00/Nos	19,500.00
	Packing Charges							
	Washing Machines					2 Nos	12,000.00/Nos	24,000.00
	Packing Charges							
9-Apr-2012	Logic Electronics	05	5	21585412014	21585412014			56,000.00
	Air Conditioner					2 Nos	28,000.00/Nos	56,000.00
13-Apr-2012	National Enterprises	06	6	27541232541	27541232541			24,000.00
	Washing Machines					2 Nos	12,000.00/Nos	24,000.00
13-Apr-2012	Parijatha Enterprises	07	7	29857412563	29857412563			42,000.00
	Water Purifiers					3 Nos	5,500.00/Nos	16,500.00
	Refrigerator					3 Nos	8,500.00/Nos	25,500.00
16-Apr-2012	Zeta Electronics	08	8					2,17,250.00
								18 more ... ↓
	Grand Total							10,70,350.00

Figure 1.32 CST Sales Register -- Screen 1



Scroll horizontally to view the columnar details.

CST Sales Register		National Traders				Ctrl + M	
List of Sales Vouchers		1-Apr-2012 to 30-Apr-2012					
Date	Particulars	Gross Total	Assessable Value	MRP Value	Addl. Cost	VAT/TAX Class	Tax Amount
		← ... 7 more					
4-Apr-2012	Mc Millan Techsys	1,13,220.00	1,11,000.00		6,000.00		2,220.00
	Air Conditioner		87,600.00			CST @ 2% Against Form C	1,752.00
	Packing Charges				3,600.00		
	Refrigerator		23,400.00			CST @ 2% Against Form C	468.00
	Packing Charges				2,400.00		
5-Apr-2012	Decor Bazaar	1,95,725.00	1,82,000.00				13,725.00
	Gold Jewellery		67,500.00			CST @ 1%	675.00
	Insulators		12,500.00			CST @ 4%	500.00
	Petromax Lights		16,000.00			CST @ 5%	800.00
	Washing Machines		36,000.00			CST @ 12.5%	4,500.00
	Television		50,000.00			CST @ 14.5%	7,250.00
6-Apr-2012	Mc Millan Techsys	68,620.00	56,000.00		11,500.00		1,120.00
	Air Conditioner		56,000.00			CST @ 2% Against Form C	1,120.00
7-Apr-2012	Manasa Traders	49,980.00	49,000.00		5,500.00		980.00
	Water Purifiers		22,800.00			Inter State Sales Against Form - E1	456.00
	Packing Charges				3,300.00		
	Washing Machines		26,200.00			Inter State Sales Against Form - E1	524.00
	Packing Charges				2,200.00		
9-Apr-2012	Logic Electronics	56,000.00	56,000.00				
	Air Conditioner		56,000.00			Inter State Sales Against Form - E2	
13-Apr-2012	National Enterprises	24,000.00	24,000.00				
	Washing Machines		24,000.00			Consignment/Branch Transfer Outward	
13-Apr-2012	Parijatha Enterprises	42,000.00	42,000.00				
	Water Purifiers		16,500.00			Consignment/Branch Transfer Outward	
	Refrigerator		25,500.00			Consignment/Branch Transfer Outward	
16-Apr-2012	Zeta Electronics	2,31,000.00	2,17,250.00		13,750.00		
							18 more ... ↓
	Grand Total	11,90,685.00	11,41,850.00		36,750.00		23,585.00

Figure 1.33 CST Sales Register – Screen 2



GOODS-WISE BREAK-UP OF TURNOVER ON ACCOUNT OF SALE TAXABLE UNDER THE ACT							
APPENDIX I - DECLARED GOODS							
Sl. No.	NAME OF THE COMMODITY	Commodity Code Number	Rate of Tax	Taxable Turnover	Tax Due	Tax Collected	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
1	Silk Fabrics	794		25,500.00			
		TOTAL		25,500.00			
APPENDIX II - OTHER GOODS							
1	Periodicals	711		5,100.00			
		TOTAL		5,100.00			
1. Tax payable as per return in Form 1					Rs.	20,155.00	
2. (a) Adjustment of Advance tax / Refund					Rs.	1,500.00	
(b) Entry Tax, if any paid					Rs.	1,000.00	
(c) Input Tax Credit available on Form I of the Tamil Nadu VAT Rules, 2007					Rs.	1,720.00	
TOTAL					Rs.	4,220.00	
3. Balance to be paid or Excess carried forward to the next month					Rs.	15,935.00	
4. Payment Details							
Sl. No.	Amount(Rs.)	Crossed Cheque / Crossed DD / Crossed Banker's Cheque No.	Date	Bank	Bank Code		
1	16,675.00	003214	5-May-2012	Bank of India, Chennai	21582		
TOTAL	16,675.00	(in words) Rupees Sixteen Thousand Six Hundred Seventy Five Only					
DECLARATION							
1. I/We T.Selvam declare that the best of my / our knowledge and belief, the information furnished in the above statement is true and complete							
2. I/We T.Selvam declare that I/We am/are authorised by Thyagarajan.							
Place: <u>GST Road, Guindy</u>				Signature: _____			
Date: <u>6-May-2012</u>				Name: <u>T.Selvam</u>			
				Status and Relationship to the dealer: <u>Accounts Officer</u>			
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"> Note: 1. The turnover details required in the above appendices should be furnished commodity-wise. 2. Commodity code in Column No. 3 need not be filled in by the dealer. </td> </tr> </table>							Note: 1. The turnover details required in the above appendices should be furnished commodity-wise. 2. Commodity code in Column No. 3 need not be filled in by the dealer.
Note: 1. The turnover details required in the above appendices should be furnished commodity-wise. 2. Commodity code in Column No. 3 need not be filled in by the dealer.							

Figure 1.35 CST Form I – Page 2

1.8 Form No. 14

Go to **Gateway of Tally > Display > Statutory Reports > CST > CST Returns > Form - 14**

The print preview of **Form No. 14** displays as shown:

Form No.14.														
EXTRACT OF FORM OF DECLARATION AND CERTIFICATE ISSUED BY THE REGISTERED DEALER TO OTHER STATES.														
(See rule 10-B)														
Form Name (1)	Purchaser TIN (2)	Purchaser CST (3)	Seller TIN (4)	Seller CST (5)	Seller Name (6)	Seller State Name (7)	Seller Address (8)	Form Series No. (9)**	Form Serial No. (10)	Invoice No. (11)	Invoice Date (12)	Invoice Value (13)	Form Status (14)	Commodity (15)
C Form	33452-148522	3345-2148-522	29784-512456	2978-4512-456	Univ- rsal Trade- rs	Karna- taka	No. 106, St. Marks Road, Benga- luru		0365- 21	1	2-Apr -2012	7,94, 000.00		304
C Form	33452-148522	3345-2148-522	67567-4530	6756-74530	Rishi- ta Trade- rs	Mad- hya Prad- esh	F Block, Rajan Arcade, Bhopal		5214- 52	1	12-Apr -2012			329
E1 Form	23478-954212	2947-8954-212	33452-148522	3345-2148-522	Natio- nal Trade- rs	Tamil Nadu	Anna Build- ing, GST Road, Guindy, Chenn- ai		3655- 21	4	7-Apr -2012	49,000. 00		329
E1 Form	23478-954212	2347-8954-212	33452-148522	3345-2148-522	Natio- nal Trade- rs	Tamil Nadu	Anna Build- ing, GST Road, Guindy, Chenn- ai		4125- 54	2	9-Apr -2012	(-)12, 000.00		329

** Form Name : 'C', 'E-I', 'E-II', 'F', and 'H'

* Form Status : 'L' for Lost, 'C' for cancelled, 'D' for Defaced and 'O' for Obsolete.

Figure 1.36 CST Form No. 14

1.9 Form No. 15

Go to **Gateway of Tally > Display > Statutory Reports > CST > CST Returns > Form - 15**

The print preview of **Form No. 15** displays as shown:

Form No. 15.												
EXTRACT OF FORM OF DECLARATION AND CERTIFICATE RECEIVED BY THE REGISTERED DEALER TO OTHER STATES.												
(See rule 10-B)												
Form Name	Purchaser TIN	Purchaser CST	Seller TIN	Seller CST	Seller Name	Form Series No. (7)**	Form Serial No. (8)	Invoice No. (9)	Invoice Date (10)	Invoice Value (11)	Form Status (12)	Commodity (13)
(1)	(2)	(3)	(4)	(5)	(6)							
C Form	285645-54120	28564-554120	334521-48522	33452-148522	National Traders		12452	1	4-Apr-2012	1,11,000.00		304
C Form	285645-54120	28564-554120	334521-48522	33452-148522	National Traders		325884	3	6-Apr-2012	56,000.00		304
C Form	285645-54120	28564-554120	334521-48522	33452-148522	National Traders		521441	1	6-Apr-2012	(-)38,500.00		304
F Form	275412-32541	27541-232541	334521-48522	33452-148522	National Traders		158985	6	13-Apr-2012	24,000.00		329
F Form	275412-32541	27541-232541	334521-48522	33452-148522	National Traders		158985	3	14-Apr-2012	(-)12,000.00		329

** Form Name : 'C', 'E-I', 'E-II', 'F', and 'H'

* Form Status : 'L' for Lost, 'C' for cancelled, 'D' for Defaced and 'O' for Obsolete.

Figure 1.37 CST Form No. 15

1.10 CST Annexure

1.10.1 Annexure – I

Go to **Gateway of Tally > Display > Statutory Reports > CST > CST Annexure > Annexure – I**

In the **Print Report** screen, enter/modify the return period and set **Print with Returns/ Additions** to **Yes** as shown:

Printing	
Printer	: Microsoft XPS Document Writer (№03.) Paper Type : A4
No. of Copies	: 1
Print Language	: English (Printing Dimensions)
Method	: Neat Mode Paper Size : (8.27" x 11.69") or (210 mm x 297 mm)
Page Range	: All Print Area : (8.27" x 11.69") or (210 mm x 297 mm)
Report Titles	
Annexure-I	
(with Print Preview)	
Without Company Phone No.	
From (blank for beginning)	: 1-4-2012
To (blank for end)	: 30-4-2012
Print with Returns/Additions ?	: Yes
Name	: T.Selvam
Status/Designation	: Accounts Officer
Place	: GST Road, Guindy
Date	: 6-5-2012
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Print ? Yes or No </div>	

Figure 1.38 CST Annexure I – Print Report screen

The print preview of **Annexure I** displays as shown:

ANNEXURE I - DETAILS OF TURNOVER CLAIMED AS SALES OF GOODS IN THE COURSE OF IMPORT INTO INDIA												
Sl. No	Bill of lading number and date	Name of the commodity	Name and address of the foreign seller from whom these goods were purchased	Purchase invoice number and date	Value of the goods purchased	Name of the ship and name and address of the shipping company / agent	Date of endorsement of bill of lading	Bill of entry No. & date (please specify whether bill of entry was for home consumption or warehousing)	Invoice number and date of the sale in the course of import	Value of the goods sold	Name and address of the buyer	Name and address of the clearing agent
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1	IA14-50 & 19-Apr-2012	Fax Machine	Glamour Appliances, 620 Eighth Avenue, New York	011	39,000.00	Cargo Flight	19-Apr-20-12	DDN65-12	11, 19-Apr-20-12	45,000.00	Home Electronics, Kumar Guda Complex, Chandigarh	
TOTAL					39,000.00					45,000.00		

Figure 1.39 CST Annexure I

Returns and Additions

Sales Returns/Additions Statement of Sales of Goods in the course of import into india				
Sl No.	Credit/Debit Note No. and Date	Name and Address of the buyer	Name of Commodity	Value of Goods
(1)	(2)	(3)	(4)	(5)
Returns				
1	5, 24-Apr-2012	Home Electronics, Kumar Guda Complex, Chandigarh		15,000.00
			<i>Fax Machine</i>	15,000.00
			Total of Returns	15,000.00
Additions				
1	4, 24-Apr-2012	Home Electronics, Kumar Guda Complex, Chandigarh		3,000.00
			<i>Fax Machine</i>	3,000.00
			Total of Additions	3,000.00
			Net Total	(-)12,000.00

Signature : _____

Place: GST Road, Guindy Name : T.Selvam

Date: 6-May-2012 Status & relationship of the dealer : Accounts Officer

Figure 1.40 CST Annexure I – Returns & Additions screen

1.10.2 Annexure – II

Go to **Gateway of Tally > Display > Statutory Reports > CST > CST Annexure > Annexure – II**

In the **Print Report** screen, enter/modify the return period and set **Print with Returns/ Additions** to **Yes** as shown:

Printing	
Printer	: Microsoft XPS Document Writer (Ne03:)
No. of Copies	: 1
Print Language	: English
Method	: Neat Mode
Page Range	: All
Paper Type	: A4
Paper Size	: (8.27" x 11.69") or (210 mm x 297 mm)
Print Area	: (8.27" x 11.69") or (210 mm x 297 mm)
Report Titles	
Annexure-II	
(with Print Preview) Without Company Phone No.	
From (blank for beginning)	: 1-4-2012
To (blank for end)	: 30-4-2012
Print with Returns/Additions ?	Yes ←
Name	: T.Selvam
Status/Designation	: Accounts Officer
Place	: GST Road, Guindy
Date	: 6-5-2012
Print ?	
Yes or No	

Figure 1.41 CST Annexure II – Print Report screen

The print preview of **Annexure II** displays as shown:

ANNEXURE II - DETAILS OF TURNOVER CLAIMED AS EXEMPTED UNDER SECTION 6(2) OF THE ACT											
Sl. No.	LR/RR number and date	Name of the commodity	Name and address of the seller from whom these goods were purchased	Purchase invoice number and date	value of the goods purchased	Name and address of the carrier	Date of endorsement of the LR /RR	Date of landing of the goods in the place of dealer effecting the transit sales	Transit sale invoice number and date	Value of the goods sold	Name and address of the buyer
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
1	LR68-32 & 7-Apr-2012		Universal Traders, No. 106, St. Marks Road, Bengaluru	04		TN5656	7-Apr-20-12	DDN76-61	4, 7-Apr-20-12	49,000.00	Manasa Traders, #45, 1st Main Road., 2nd Cross, Malleshwaram., Bangalore, Karnataka
		Electrical Appliances			16,500.00					22,800.00	
		Electrical Appliances			21,000.00					26,200.00	
2	LR51-654 & 9-Apr-2012	Air Conditioners	Universal Traders, No. 106, St. Marks Road, Bengaluru	05	50,000.00	TN4514	9-Apr-20-12	DDN27-45	5, 9-Apr-20-12	56,000.00	Logic Electronics, 56, Phase II, Bhubaneshwar
TOTAL					87,500.00					1,05,000.00	

Figure 1.42 CST Annexure II

Returns and Additions

Sales Returns/Additions Statement of Sales of Goods against Form E1 and E2				
Sl No.	Credit/Debit Note No. and Date	Name and Address of the buyer	Name of Commodity	Value of Goods
(1)	(2)	(3)	(4)	(5)
Returns				
1	2, 9-Apr-2012	Rishita Traders, F Block, Rajan Arcade,, Bhopal		12,000.00
			<i>Electrical Appliances</i>	<i>12,000.00</i>
			Total of Returns	12,000.00
Additions				
1	1, 12-Apr-2012	Rishita Traders, F Block, Rajan Arcade,, Bhopal		2,000.00
			<i>Electrical Appliances</i>	<i>2,000.00</i>
			Total of Additions	2,000.00
			Net Total	(-)10,000.00

Signature : _____

Place: GST Road, Guindy Name : T.Selvam

Date: 6-May-2012 Status & relationship of the dealer : Accounts Officer

Figure 1.43 CST Annexure II – Returns & Additions screen

1.10.3 Annexure – III

Go to **Gateway of Tally > Display > Statutory Reports > CST > CST Annexure > Annexure – III**

In the **Print Report** screen, enter/modify the return period and set **Print with Returns/ Additions** to **Yes** as shown:

Printing

Printer : Microsoft XPS Document Writer (№03:) Paper Type : A4
 No. of Copies : 1
 Print Language : English (Printing Dimensions)
 Method : Neat Mode Paper Size : (8.27" x 11.69") or (210 mm x 297 mm)
 Page Range : All Print Area : (8.27" x 11.69") or (210 mm x 297 mm)

Report Titles

Annexure-III

(with Print Preview)
Without Company Phone No.

From (blank for beginning) : 1-4-2012
 To (blank for end) : 30-4-2012
 Print with Returns/Additions ? **Yes** ←
 Name : T.Selvam
 Status/Designation : Accounts Officer
 Place : GST Road, Guindy
 Date : 6-5-2012

Print ?

Yes or No

Figure 1.44 CST Annexure III – Print Report screen

The print preview of **Annexure III** displays as shown:

ANNEXURE III - STOCK TRANSFERS									
Sl. No.	Form XX under Tamil Nadu General Sales Tax Rules, 1959/Form JJ under Tamil Nadu Value Added Tax Rules, 2007 Stock Transfer Invoice / Memo / Challan number and date	Goods vehicle number	Lorry receipts / Railway receipts number and date	Description of the goods	Quantity	Approximate value (in Rupees)	Full address and Telephone number, if any of the place of business in the other States	General Sales Tax, Central Sales Tax and Value Added Tax TIN Registration number with date, of other States	Form F number under Central Sales Tax (Registration and Turnover) Rules, 1957, and date, if it has been received
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	06	TN0917	LR5726			24,000.00	National Enterprises, 56, 2nd Main Road, Shahid Bhagat Singh Marg, Mumbai, Tel:	27541232541	158985/ 16-Apr-2012
				Washing Machines	2 Nos	24,000.00			
TOTAL						24,000.00			

Figure 1.45 CST Annexure III

Returns and Additions

Sales Returns/Additions Statement of Goods Transferred to the place of business in the other states						
Sl No.	Credit/Debit Note No. and Date	Name and address of the business in the other states	Registration Number	Description of Goods	Quantity	Approximate Value of Goods
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Returns						
1	3, 14-Apr-2012	National Enterprises, 56, 2nd Main Road, Shahid Bhagat Singh Marg, Mumbai	27541232541		1 Nos	12,000.00
				Washing Machines	1 Nos	12,000.00
					Total of Returns	12,000.00
Additions						
1	2, 16-Apr-2012	National Enterprises, 56, 2nd Main Road, Shahid Bhagat Singh Marg, Mumbai				2,800.00
				Washing Machines		2,800.00
					Total of Additions	2,800.00
					Net Total	(-9,200.00)

Signature : _____

Place: GST Road, Guindy Name : T.Selvam

Date: 6-May-2012 Status & relationship of the dealer : Accounts Officer

Figure 1.46 CST Annexure III – Returns & Additions screen

1.10.4 Annexure – IV

Go to **Gateway of Tally > Display > Statutory Reports > CST > CST Annexure > Annexure – IV**

In the **Print Report** screen, enter/modify the return period and set **Print with Returns/ Additions** to **Yes** as shown:

Printing	
Printer	: Microsoft XPS Document Writer (Ne03.) Paper Type : A4
No. of Copies	: 1
Print Language	: English (Printing Dimensions)
Method	: Neat Mode Paper Size : (8.27" x 11.69") or (210 mm x 297 mm)
Page Range	: All Print Area : (8.27" x 11.69") or (210 mm x 297 mm)
Report Titles	
Annexure-IV	
(with Print Preview) Without Company Phone No.	
From (blank for beginning)	: 1-4-2012
To (blank for end)	: 30-4-2012
Print with Returns/Additions ?	Yes ←
Name	: T.Selvam
Status/Designation	: Accounts Officer
Place	: GST Road, Guindy
Date	: 6-5-2012
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Print ? Yes or No </div>	

Figure 1.47 CST Annexure IV – Print Report screen

The print preview of **Annexure IV** displays as shown:

ANNEXURE IV - FOR CONSIGNMENT SALES									
Sl. No.	Form XX under Tamil Nadu General Sales Tax Rules, 1959/Form JJ under Tamil Nadu Value Added Tax Rules, 2007 Delivery Note/ Challan number and date	Goods vehicle number	Lorry receipts / Railway receipts number and date	Description of the goods	Quantity	Approximate value (in Rupees)	Name and full address of the Consignee in other States with Telephone number, if any	General Sales Tax, Central Sales Tax and Value Added Tax TIN Registration number with date, of the consignee in other States	Form F number under Central Sales Tax (Registration and Turnover) Rules, 1957, and date, if it has been received
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	07	TN5516	LR6761			42,000.00	Panjatha Enterprises, # 19, 12th Main Road, K R Puram, Bangalore, Tel:	29857412563	3654412/ 13 -Apr-2012
				Water Purifiers	3 Nos	16,500.00			
				Refrigerator	3 Nos	25,500.00			
TOTAL						42,000.00			

Figure 1.48 CST Annexure IV

Returns and Additions

Sales Returns/Additions Statement of Goods Transferred on Consignment						
Sl No.	Credit/Debit Note No. and Date	Name and address of the Consignee	Registration Number	Description of Goods	Quantity	Approximate Value of Goods
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Returns						
1	4, 16-Apr-2012	Parijatha Enterprises, # 19, 12th Main Road, K R Puram, Bangalore	29857412563		1 Nos	8,500.00
				Refrigerator	1 Nos	8,500.00
				Total of Returns		8,500.00
Additions						
1	3, 17-Apr-2012	Parijatha Enterprises, # 19, 12th Main Road, K R Puram, Bangalore				4,800.00
				Water Purifiers		4,800.00
				Total of Additions		4,800.00
				Net Total		(-)3,700.00

Signature : _____

Place: GST Road, Guindy Name : T.Selvam

Date: 6-May-2012 Status & relationship of the dealer : Accounts Officer

Figure 1.49 CST Annexure IV – Returns & Additions

1.11 Central Sales Tax Forms Provided in Tally.ERP 9

The list of CST Forms provided for each State in Tally.ERP 9 is given below:

Sl. No.	State/Union Territory	CST Forms
1	Andhra Pradesh	Form C.S.T VI
2	Assam	Form No. III
3	Bihar	Form I
4	Chandigarh	Form 1 <u>E-CST</u> Form 1 <u>Payment Challan</u> Form II Challan
5	Chhattisgarh	E-Requisition <u>E-CST Annexures</u> Interstate Purchase Annexure Interstate Sales US6(2) Interstate Sales - C Form Interstate Sales Returns <u>Payment Challan</u> Form X
6	Delhi	Form 1 <u>Annexure</u> Form 4 - Register of Inter-State Sales Form DVAT 51 Form - 2A (Requisition Account of Declaration Form)
7	Goa	Form 1
8	Gujarat	Form III (B) <u>Appendix</u> Appendix - I Appendix - II <u>E-CST</u> Form III (B) Appendix I - Sales Details Appendix II - Purchase Details
9	Haryana	Form 1

Sl. No.	State/Union Territory	CST Forms
10	Himachal Pradesh	Form I <u>E>Returns</u> Form I E-CST Requisition
11	Jharkhand	Form I
12	Karnataka	E-requisition E-CST Exports E-CST Receipt Forms
13	Kerala	Form No. 10 Interstate Sales Statement
14	Maharashtra	Form III (E) <u>E-CST</u> Form III (E) E-Requisition Form <u>Payment Challan</u> Form MTR-6
15	Orissa	Form 1 <u>Annexures</u> Annexure A Annexure B Annexure C Annexure D Annexure E Annexure F <u>Payment Challan</u> VAT - 317 <u>E-CST</u> Form I
16	Punjab	Form 1 <u>E-CST</u> Form 1 <u>Payment Challan</u> Form II Challan

Sl. No.	State/Union Territory	CST Forms
17	Rajasthan	Form C.S.T. 1 <u>E-CST</u> Form C.S.T. 1
18	Tamil Nadu	Form 1 Form No. 14 Form No. 15 <u>Annexure</u> Annexure I Annexure II Annexure III Annexure IV
19	Uttarakhand	Form I
20	Uttar Pradesh	Form - I <u>Annexure</u> Annexure - A Annexure - B <u>Treasury Challan</u> Form I <u>E-CST</u> Form - I

Sl. No.	State/Union Territory	CST Forms
21	West Bengal	Form 1 <u>Annexure</u> Annexure - A Annexure - B1 Annexure - B2 Annexure - C Annexure - D Annexure - E Annexure - F Annexure - G Sales Return <u>E-CST</u> Form 1 <u>E-CST Annexure</u> Annexure - A Annexure - B1 Annexure - B2 Annexure - C Annexure - D Annexure - E Annexure - F Annexure - G Sales Return <u>Payment Challan</u> West Bengal Form No. 1182P